



215 South Kerr Avenue  
Wilmington, NC 28403  
(910) 399-6707 Phone  
(910) 399-6916 Fax

## Maintenance Request Form

**Business Name:**

\_\_\_\_\_

**Address of Property:**

\_\_\_\_\_

\_\_\_\_\_

**Brief Description of Maintenance:**

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

**Date:**    /    /20

**Contact for Repair:**

**Name:** \_\_\_\_\_

**Phone #:** \_\_\_\_\_